



WASHINGTON ELEMENTARY SCHOOL DISTRICT SUBSTITUTE TEACHER PREFERENCES

PLEASE CHECK ONE

- Regular Substitute Teacher
- WESD Retiree
- Plan C Retiree
- Plan D Retiree
- Nurse/Health Tech

Employee PIN No.	Date
Last Name	First
Phone	MI
	E-mail Address

Check the boxes indicating the schools, grades and subject areas in which you are willing to work. Please specify whether you are interested in **short-term (ST)** and/or **long-term (LT)** assignments. Highly qualified status is required for long-term assignments. Then complete the acknowledgement form on the next page and use the e-mail button to send both pages to laurel.lapierre@wesdschools.org by October 1.

MIDDLE & JR. HIGH

Middle & Jr. High Schools

- Cholla Middle (7-8)
- Desert Foothills Jr. High (7-8)
- Mountain Sky Jr. High (7-8)
- Palo Verde Middle (7-8)
- Royal Palm Middle (7-8)

ST LT GRADE

- 7th Grade
- 8th Grade

ST LT SUBJECT

- Art
- Band
- Computer
- Gifted
- Language Arts
- Life Mgmt
- Math
- Music: Instrumental
- Music: Vocal
- Orchestra/Band
- P.E.
- Reading
- Science
- Social Studies

K-8 Schools

- Abraham Lincoln Trad. (K-8)
- Arroyo (K-8)
- Maryland School (K-8)
- Mountain View School (K-8)
- Orangewood (K-8)
- Sunnyslope (K-8)
- Sweetwater (K-8)

Alternative Schools

- New Beginnings Academy (AltEd)
at 1502 W. Mountain View Road
- Arizona Cardinals Prep. Academy
at Royal Palm Middle (7-8)

SPECIAL

ST LT EDUCATION

- Alt Ed
- Autism
- Behavioral Devl.
- LD Resource
- Self Contained
- 1:1 Assistant
with a child or
group of children

ELEMENTARY

Elementary & PreK-8 Schools

- Abraham Lincoln Trad. (K-8)
- Acacia Elementary (K-6)
- Alta Vista Elementary (K-6)
- Arizona Cardinals Prep. Academy (5+6)
at Royal Palm Middle
- Arroyo Elementary (K-8)
- Cactus Wren Elementary (K-6)
- Chaparral Elementary (PreK-6)
- Desert View Elementary (PreK-5)
- Ironwood Elementary (PreK-6)
- John Jacobs Elementary (PreK-6)
- Lakeview Elementary (K-6)
- Lookout Mountain Elementary (PreK-6)
- Manzanita Elementary (PreK-6)
- Maryland Elementary (PreK-8)
- Moon Mountain Elementary (K-6)
- Mountain View School (PreK-8)
- Ocotillo Elementary (K-6)
- Orangewood School (K-8)
- Palo Verde (PreK)
- Richard E. Miller Elementary (K-5)
- Roadrunner Elementary (K-6)
- Royal Palm Middle (5-6)
- Sahuaro Elementary (PreK-6)
- Shaw Butte Elementary (PreK-6)
- Sunburst Elementary (K-6)
- Sunnyslope School (K-8)
- Sunset Elementary (PreK-6)
- Sweetwater School (K-8)
- Tumbleweed Elementary (PreK-6)
- Washington Elementary (PreK-6)

ST LT GRADE

- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade

ST LT SUBJECT

- Art
- Computer
- Gifted
- Music: Instrumental
- Music: Vocal
- Orchestra/Band
- P.E.
- Reading

SPECIAL

ST LT EDUCATION

- Autism
- Behavioral Devl.
- LD Resource
- Self-Contained
- Special Needs
Preschool
- 1:1 Assistant
with a child or
group of children



WASHINGTON ELEMENTARY SCHOOL DISTRICT

Acknowledgement of Receipt of 2015-2016 Substitute Teacher Handbook

This will acknowledge that I have received my copy of the 2015-2016 Washington Elementary School District Substitute Teacher Handbook and that I will familiarize myself with its contents, including how to report harassment or discrimination and how to report child abuse.

I understand that this Substitute Teacher Handbook represents only current policies, regulations, benefits and other school related materials and that it does not create a contract of employment. Regardless of what the Substitute Teacher Handbook states or provides, the Washington Elementary School District retains the right to add, change or delete wages, benefits, policies and all other working conditions without obtaining my consent or agreement.

I understand that I have the right to terminate my employment at any time, with or without cause and that the Washington Elementary School District has a similar right. I further understand that unless I terminate my employment or I receive written notice that my employment with the Washington Elementary School District has been terminate, my employment as a substitute teacher with the District will be continued for the next school year.

I understand that the Substitute Teacher Handbook is the property of the Washington Elementary School District. On or before my last day of employment I will return the Substitute Teacher handbook to the Human Resources Department.

Print Full Name _____

Signature _____

Date _____

E-mail Address _____

Please indicate your status:

- Regular Substitute Teacher
- WESD Retiree
- Plan C WESD Retiree
- Plan D WESD Retiree
- Nurse/Health Tech

Please return by October 1

Once completed, save to your computer

and send as an attachment to:

laurel.lapierre@wesdschools.org